

*****DRAFT*****
Kearns Community Council
 Executive Meeting Minutes 7/18/17
 at KEARNS PUBLIC LIBRARY

Shorthand Legend	
?	Question posed
!	Statement Made
A.	Answer given
CM	Council Member
KCC	Kearns Community Council

Call to Order---Chair Larsen start time 1833 hrs

Roll Call -----per chart -----

Minutes: Motion by Councilmember Snow seconded to approve 6/6/17 minutes as corrected

VOTE (3) yes, (0), abstain (1) no – **Passed.**

Minutes: Motion by Councilmember Gustafson seconded to approve 6/20/17 minutes

VOTE (6) yes, (0), abstain (0) no – **Passed.**

Roll Call Chart	Present	ExLate	ExAbs	Abs
Edward Aguirre	X			
Glenn Gustafson	X			
Jana Helsten	X			
Kim Barbushev	X		X	
Kent Markus			X	
Paula Larsen	X			
Roger Snow	X			
VACANT			X	
Zachary Wellman	X			

Correspondence Folder/Suggestion box:

- Brett Helsten (stated address in Kearns). Sunday took a ‘tongue lashing’ for the council. Tell them they are not doing their job on the Paul Walker memorial. Also complained the flag pole was still not fixed. A. Chair Larsen . Rigging on the pole is now fixed, now just need to have the UFA come help us put the flag back up. Citizen also mentioned the equipment purchased for movies in the park – knows that lately they have been partnering with the KOPFC. Mentioned there is a gentleman in the trailer park who does the same sort of thing that KCC might be able.
- Tim Papineau (address stated, near west Kearns elementary) - asking for speed bump consideration along 4620 West - the road is artificially wide and gets used as a speedway on the weekends. Right across from Bruce field. Stretch of road near the school on 4620 West. Has called Salt Lake County. SLCounty said they need at least 10 houses and there are only that many houses there. Discussed several other roads in the area that he feels need speed bump attention. Exchanged contact information with COP Officer present (Martine). Chair Larsen also gave Mr. Papineau her card for future discussion/contact

Public Reports

UPD - Officer Martine

- Mentioned Night out against crime successful event. Shut down a drug house last week. Thanks to KCC for sponsorship and participation. Chief Atkison is attending an FBI school in Virginia – very prestigious achievement.
- Chair Larsen - Next Night Out Against Crime is August 19th on Saturday at Bruce Field. Rodan Foods has committed to providing the meat for that event.
- Next event most of the Command Staff should there, but with the changing of the Guard at the Sheriff level, it may impact Command Staff attendance at the last event

Kearns Library - Matt

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- A step closer – the board has voted to purchase some property – there will be a public announcement. Looking at an opening in 2019. Excited about hometown days and the drive in movie theatre. Will be doing that again on Saturday. Low Key summer – finishing up summer reading. Hired a new services librarian.

Kearns Senior Center – Dan Huffaker

- Covered events at Senior Center – Mondays foot and or back massages – 5-\$15. Will be closed on Jul 24. Trying to get more people to go on the Wendover trip - \$20 in advance, non-refundable. \$22 day of. County Jail Horticulture program. Bingo (Wed and Fri) \$1 to play. Goes towards prizes. Open to visitors – lunches start at 11:45 - \$3 for over 60 yrs old, \$7 for under.

Committee Reports

Treasurer – CM Snow

- Table report until next Executive Meeting
- Processed multiple check request forms for signature (3rd Quarter)
- Has statements for Q2 – will start meeting with bookkeeper while she does them

Planning and Zoning – CM Snow

- Meeting was cancelled due to nothing on the agenda. There was a request that came in for a zoning exception for the proposed Arcade. Asks that KCC take a close look at the ordinance that is place. Mentioned that there was no mention of changing ordinances when they came to KCC.

ACCT – CM Helsten

- Met with the State auditor who recommended that Community Councils do regular audits. Said that even our small council should have audits from an outside party or even a self-audit.
- Chair Larsen remarked on KCC current practice of having an outside accountant review KCC balance and transactions. Have been audited a few times at the County level and always passed.
- CM Helsten presented insurance binder (Beehive Insurance) to Chair Larsen. Blanket policy – everything we do is covered and new events are covered as well.

Community Involvement – Chair Larsen

- Hometown Night, Friday August 4, 6PM-8:30 – Drive Inn theme, children and public invited to make a cardboard car for the car show and for watching the Friday Night Flick, Secret Life of Pets. Either at the Oval or at the top part of Kearns Oquirrh Park. Have had some snags come up about the location that are being addressed. ? In order for us to have it at that park, KOPFC is asking that something be under all appliances to keep from spilling on the park. Also asked if the band would bring its own power and that the bounce house put KOPFC on their insurance. New guard at KOPFC, some things are different. Looking at pulling it inside the Oval – A/C. Library may end up being an option.
- Discussed nominations for Grand Marshal and Hometown Hero
- Parade – only have 12 entries – will give it one more week.

Unfinished Business

- Retirement cauldron – **Motion** to approve CM Snow’s design to submit to the County for the cauldron and seconded **VOTE** 4-0 passed

New Business

- Meeting with Kearns Metro council – joint, public meeting with Kearns Metro Township – Chair Perry and 5 members in attendance. Passed around former budget copies and letters.
- Chair Perry- note – has in excess of 9200 in the bank from last year – A. 10 years of being fiscally responsible – maybe 1000 left over from each year. Start with fact that have 9000 already. Miscellaneous item needs to be stricken. \$1400 in miscellaneous, how do we approach it – how do we add line items for it. Have talked about awards banquet – Change line item

Will change Miscellaneous to Advertising (\$1400). And separate Advertising from Promotional (Promotional is SWAG and Advertising would be flyers.

Special Projects – change miscellaneous to supplies (plates, cups) – went up in anticipation of Taste of Kearns. Discussion about Night out against Crime and budget for it. Discussion about CERT – rename to Cert Supplies and Reimbursement. Discussion about Volunteer recognition.

MOTION CM Snow on Admin account that we separate advertising and promotions, making advertising a line item to replace miscellaneous @ \$1400 and leaving promotions @\$7200. Further that we will change CERT to CERT/Reimbursement. Under Other Community involvement, both Other and Miscellaneous be stricken and rename it Volunteer Recognition and Secoded.

VOTE 4-0 Passed

Adjournment

Meeting was adjourned at 2040 by Chair Larsen.

KEARNS COMMUNITY COUNCIL PROPOSED 2018 BUDGET

ADMINISTRATION ACCOUNT	Tentative Budget Allocated	Expenditures/ Allocated	Available
Accounting Fee	500.00		500.00
Web Master	500.00		500.00
Elections	800.00		800.00
Licenses and Permits	400.00		400.00
Office Supplies and Expenses	500.00		500.00
Dues	40.00		40.00
Printing	500.00		500.00
Advertising and Promotions	7,200.00		7,200.00
Training and Certifications	250.00		250.00
Postage/PO Box/	250.00		250.00
Kearns Youth Council	400.00		400.00
Misc	1,400.00		1,400.00
Equipment and Rentals	1,600.00		1,600.00
Storage Shed/Trailer Storage	1,000.00		1,000.00
PROPOSED 2018 BUDGET ADMINISTRATIVE	15,340.00		15,340.00
SPECIAL PROJECT ACCOUNT	Tentative Budget Allocated	Expenditures/ Allocated	Available
Taste of Kearns	1,000.00		1,000.00
UDP YOUTH	500.00		500.00
Hometown Days	13,000.00		13,000.00
FWI	5,000.00		5,000.00
Holiday Fest	3,000.00		3,000.00
World Cup	3,000.00		3,000.00
Easter Egg	500.00		500.00
Night Out	2,500.00		2,500.00
Halloween Fest	400.00		400.00
CERT - Supply - Reimbursement	500.00		500.00
Other Community Involvement/Donation Volunteer Recruit	2,500.00		2,500.00
Movie Night	1,500.00		1,500.00
Parade	2,000.00		2,000.00
Misc. Equipment and Supplies for KCC	500.00		500.00
PROPOSED 2018 BUDGET SPECIAL PROJECTS	35,900.00		35,900.00
TOTAL BUDGET PROPOSAL FOR ADMIN & SPECIAL PROJECTS ACCOUNTS			51,240.00

*Line Item
1400
Ages*

TOTAL BUDGET PROPOSAL FOR ADMIN & SPECIAL PROJECTS ACCOUNTS

Minutes submitted by: CM Gustafson